

[env-res] Entrance management of the Environmental Studies Building due to change of activity restriction level

1 件のメッセージ

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Attention All Personnel actively involved in the Environmental Studies

From 24th January, the Activity Restriction Index Level of the University of Tokyo has been changed from level A to level B. However, the entrance management of the Environmental Studies Building is not changed. The details are as follows.

1. The five entrances to the Environmental Studies Building (the front entrance, the two entrances with the IC card scanners, the entrance adjacent to the Biosciences building, the entrance to the unloading parking lot), will be accessible from 8 am to 6 pm. Admissions other than that, during the weekends and night time, remain the same. Please note that all the other entrances (e.g., next to the elevator) are sealed off.
2. All residents are requested to record his/her entry and exit by using the IC card scanners. (Card Reader System installed at the entrances, entry with blue and exit with red)
3. Regarding the admission of non-university personnel, please make sure that each laboratory has set up adequate countermeasures against the novel coronavirus infection. Entry form sheet as well as a non-contact thermometer have been prepared at the entrance for non-university personnel. Please fill in the entry form sheet and submit it to the place of their visit. Each laboratory is responsible for collecting the completed entry form and for safekeeping it throughout the required period.

Please refer to the checklists and points of concerns provided by the departments and programs and beware of the spread of the infection when carrying out research and academic activities in each laboratory, respectively. Please pay particular attention to the following:

1. Self-health management and actions following good judgements are extremely important where health is concerned. Carry out self-health management by screening your body temperature every morning, wearing masks, washing your hands, etc., and create environments which enable people to take a break without hesitation when they are not feeling well. I fervently hope that you will incorporate these self-health management into your research and academic activities.
2. When conducting your activities, please wear a mask when multiple people are in the room or using the laboratory at the same time.

The followings are the specific details that we would like each laboratory, etc. to carry out. Please be aware that the items that need to be recorded have increased.

1. Regarding the admission management in the building.
 - 1) Each laboratory is responsible for its entry and exit activities. The representative of the laboratory is responsible for recording the entry and exit logbook.
 - 2) Please record the time of entry and exit, place of activity (room number etc.), length of stay and the people you came into contact with.
 - 3) In case of a visit by non-university personnel, the visitor's name, place of visit, time and length of the visit must all be recorded.
 - 4) The laboratory representative must be able to turn in the record for the last two weeks whenever it is requested.
 - 5) Documentation and management of the laboratory entry and exit record are non-obligatory, with privacy policy given the utmost consideration.
2. Conducting body temperature checks
 - 1) University personnel must conduct, record and manage body temperature checks individually.
 - 2) Non-university personnel to the campus should conduct a body temperature check before coming to the campus or by using the non-contact thermometer provided at the entrance and record it, as well as the time and length of the visit.
 - 3) Those whose body temperature measures above 37.5°C will be denied entry.

Shin'ichi Warisawa, Head of Environmental Studies Division