

Building and Equipment Repair



If you find malfunctions of water, electricity, or gas facilities, malfunctions of air conditioning, malfunctions of windows or doors, or rain leaks, and if you find lights not working in common areas such as hallways, stairways, restrooms, etc., please contact the following.

→ Facility Center Ext.63000 / 04-7136-3000

If you want to borrow a free-access floor raising tool, and Even if the case is a minor alteration, including simple jobs like drilling screw holes, please contact the the following, before performing them.

→ GSFS Facility Management Section 080-3700-6432

If you need to borrow a stepladder, please contact the following.

→ General Affairs Team Ext.64003 / 04-7136-3010

If you don't know where to contact, please contact the following.

→ Kibantou-Director's Office Ext.63836 / 080-3517-0398 kibankei@edu.k.u-tokyo.ac.jp

◎All major installation/construction work involving alterations to the structure of the building (such as removal of walls) must be pre-approved by the Kibantou Management Committee, so please contact us through a committee member of your major.

◎To set, relocate and remove some types of special equipment like high pressure gas device, fume hoods, laboratory sinks and so on, according to the law, submission of notification and receipt of official permission are required beforehand.

In such case, please check [Safety Manual](#) and contact [Environment, Health, and Safety Office \(EHS Office\)](#) .

To use high pressure gas or cryogen, please contact [Cryogenic Service Lab., ISSP](#).